

Adult English as a Second Language (ESL) Instructor

Date: October 2025

Department: Programs

FLSA Status: Part-time/non-exempt

Reports to: Programs Manager

Since 2007, Festa is serving our neighbors and ending poverty through life-changing relationships. We are a non-profit devoted to serving children and families facing poverty through our flagship program: 3-Generation Family English as a Second Language (ESL). This unique, nationally recognized program welcomes families from 91 home countries and 52 Ohio zip codes into one space where adults learn English while children receive homework help, social support, preschool and dinner. We serve more than 1,100 families annually, supporting them as they move from surviving to thriving.

Do you enjoy teaching adult learners from multiple backgrounds, and making a difference in their lives? We are seeking ESL Instructors to teach adult English language learners enrolled in Festa's 3-Generation Family ESL program in Northland (Columbus, OH). The Adult ESL Instructor will plan lessons based on the learning needs of culturally diverse students and maintain a classroom environment that is conducive to learning. The Adult ESL Instructor will support students regarding instruction and monitor and record student attendance and academic progress. This position requires the ability to make routine decisions regarding the everyday operation of the classes, meet routinely with a supervisor, and work collaboratively and collegially with program staff and volunteers. Classes will be held Tuesday and Thursday evenings from 6:00-8:30pm, January-June 2026. This is a part-time, seasonal position.

Why Should You Apply?

- **TRAINING IS PROVIDED:** Prior experience teaching ESL is a plus but not required
- Energetic team driven by a mission to advance good
- Award-winning, entrepreneurial not-for-profit with a collaborative culture
- Professional development opportunities
- Ability to make a real, lasting difference in families' lives

Job Responsibilities:

- Assist with program registration
- Teach assigned classes
- Create lesson plans using the Future curriculum that align to the needs of the students
- Incorporate the effective use of technology in instructional activities
- Train and supervise volunteer classroom assistants
- Monitor student progress and participation with appropriate mix of formal and informal assessments
- Maintain a classroom environment conducive to learning
- Maintain performance and attendance records
- Communicate promptly with Programs Manager regarding any issues, concerns, or questions at end of class daily
- Meet periodically with the Programs Manager to provide class updates and discuss recommended improvements and changes to course requirements and support structure

Skills Needed:

- A passion for Festa's mission and the ability to uphold and promote its values
- Ability to work both independently and as part of a team
- Bachelor's degree or equivalent combination of education and experience
- Previous teaching experience with adult learners a plus but not required (training provided)
- Native or native-like fluency in English with a strong command of both written and spoken English
- Ability to motivate students by creating active and engaging lessons
- Excellent interpersonal skills and the ability to communicate clearly both verbally and in writing
- Ability to relate well to groups of students of differing abilities and backgrounds
- Strong organization skills and attention to detail
- Ability to maintain confidentiality
- Must be able to provide own transportation and teach in-person at the business location
- Physical requirements: The position is regularly required to speak, see, hear, sit, stand, walk, and bend.

Employer: Festa

Class Location: 5747 Cleveland Ave., Columbus

Reports to: Programs Manager

Required Hours: 8-10 hours per week including class time, planning and evaluation; ESL classes are held 2 evenings per week.

Compensation: Non-exempt paid for hours worked. Position does not qualify for health insurance, paid sick time, vacation time, or mileage reimbursement.

Application process:

- Complete [Festa Application for Employment](#)
- Specific examples of past experiences showing you have the skills needed for this job.
- Position requires satisfactory completion of a criminal background check.

Festa is an Equal Opportunity Employer